

ARKANSAS VALLEY FAIR

P. O. Box 188
Rocky Ford, CO 81067

(719) 254-7723

www.arkvalleyfair.com



"The oldest continuous Fair in the state of Colorado"

This contract is for outside concession and exhibit space for the **2023 ARKANSAS VALLEY FAIR**, August 16, through August 19, 2023.

We will assign space according to:

- Type of product – food, jewelry, etc.
- Appearance of the unit
- Special needs of the concessionaire – size, electrical, etc.

A deposit of the full amount of the space will allow you to be assigned a space in the first assignment on July 1, 2023.

A small, color photo, complete description of the merchandise and size requirement will be required to assist in the assignment process. A list of every type of food item sold and prices or the general types of merchandise carried must also accompany this application. Every effort will be made to control excess duplication of food items. You must sell only what is your list. The decision of the Exhibits Manager will be final. Every effort will be made to create a positive atmosphere for selling.

Any application not accompanied by a small color photo, description and size requirement of the exhibit or concession, will be assigned last. Size of space required for all parts of the unit must be included.

Outside Space Rates:

- Food concessions - \$330.00
 - Spaces 1 through 12 (20' x 20')
- Miscellaneous merchandise outside spaces:
 - Along the track – \$10.00 per foot
- 3. Miscellaneous merchandise spaces:
 - \$ 150.00 per space (15' x 15')

All spaces must be paid in full before assignment of space.

One 50 amp, 220 volt circuit will be furnished with every space but extensions are necessary to reach the poles. There will be an addition charge for any electricity in excess of that amount. Installation of new electrical services, special wiring or line extension must be done by a licensed electrician and shall be at the Concessionaires sole cost and expense.

CANCELLATIONS BY JULY 1, 2023, WILL BE FULLY REFUNDED. NO REFUNDS WILL BE MADE AFTER THIS DATE!

Submissions:

Insurance: Please send a copy of your current insurance policy.

Licenses: Please send copies of your business licenses.

Requirements:

Health Depart: Concession stands will have to meet the health standards and regulations of the Otero County Health Department.

Taxes: Each vendor is responsible for the proper collection and payment of any Federal, State and local taxes.

Rules:

All vehicles which are not an integral part of the unit must be parked off the Fairgrounds or in approved service area. Space will be provided for vehicle and camper parking adjacent to the Fairgrounds.

There may be additional charges for space used beyond contracted amount, i.e.: trailer tongues and awnings.

All vendors must supply their concessions prior to 9:30 a.m. each day. After that time vehicles will not be allowed on the grounds.

GREASE must be put into containers and **NOT** dumped in sewers, dumpsters, the ground or porta-potties. Arrangements with 469-DEAN will be made for pick-up.

People with exhibits and concessions will be required to furnish all items needed. For example: chairs, tables, electrical cords, etc.

NO animals on fairgrounds unless they are documented service animals.

Set up Times: Saturday, August 12th until Wednesday, August 16th prior to 10 a.m. Take down will follow the closing on Saturday night after midnight or Sunday morning.

The Fair reserves the right to arrange spaces or move Concessionaire to another location. The Fair reserves the right to remove any Concessionaire and his property from the fairgrounds.

The Concessionaire agrees to hold the Fair harmless from any liability by reason of injury or loss to any person, equipment, or goods from cause whatsoever, and the Fair shall not be liable for any damage, loss or injury

Name _____

Address _____

Phone # _____ E-mail _____

Full description of products for sale: _____

Size requirements _____

Extra electricity _____ Yes _____ No _____ Details _____

Added information: _____

I have read and understand the Rules and Requirements listed above:

Initial

Date

Signature of Lessee _____

Checks should be written to: Arkansas Valley Fair

Please mail completed contract including description, insurance, sales license, photo and deposit to:

Arkansas Valley Fair

PO Box 188

Rocky Ford, CO 81067

AVF office use only
Received _____ Ck# _____